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ABSTRACT

Information is provided on San Diego City College's Flex 89 Program, a 3-day staff development effort offered for the college's administrators, full-time and adjunct faculty, and classified staff. The packet includes the flyer sent to all participants, the Flex Catalog and registration form, an example of an enrollment confirmation, the program evaluation form, and evaluation results by employee category. Introductory material indicates that 1,374 college employees signed up for 40 Flex sessions which varied both in content and format. Sessions focused on such topics as "Improving Communication," "Critical Thinking," "Stress Reduction," "Fiscal Fitness," "Word Perfect for Faculty," "Organize Your Hard Disk," "Faculty Diversity," "Hypercard," "Writing Across the Curriculum," "Don't Call Us Special," "Disabled Students," "Transfer Issues," and "Computers in the Classroom." In addition, Donald Cheek presented a keynote address on "Education in the 21st Century"; tours of the library and academic computing facility were offered; an orientation was provided for new adjunct faculty; a faculty meeting was conducted; and department meetings and retreats were scheduled. (AYC)

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City FLEX 89

MEETING THE CHALLENGE

September 1989

The City College Flex 89 program was offered at San Diego City College (San Diego, CA, September 6-8, 1989).

KATHY ALFANO

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Flex 1989 Program at San Diego City College

One of the issues in faculty development has been the continued reponsibility for teaching even while the instructor has been participating in development activities. The costs to both colleges and students in terms of reassigned time, substitute pay, and reduced full-time faculty member's time in the classroom are growing concerns.

A recent addition to faculty development program planning in community colleges is the adoption of Flex programs, supervised by the California Community College Chancellor's Office. Such programs were initiated in 1981-82 at select community colleges in California. The programs allow for college employees to take time away from regular instructional and work activities to participate in a development program on campus.

This packet contains information pertaining to a specific Flex program undertaken at San Diego City College on September 6th, 7th, and 8th, 1989.

FLEX 89

The City College ***FLEX 89*** program was offered September 6, 7, and 8, 1989 from 8 A.M. until 9:45 P.M.

There were 1374 sign-ups for 40 sessions (some of which were repeat sessions).

The sessions varied both in content and format. The content ranged from stress reduction to writing across the curriculum. The formats varied from lectures to workshops.

In this packet are

- the flyer sent to all the participants.
- the catalog and registration form.
- an example of the enrollment confirmation.
- the evaluation form and results.

Section I. Rooms Assigned For School Meetings

Tuesday, 9/5. 1:00-2:00 PM
Thursday, 9/7, 6:30-8:00 PM

SCHOOL	DEAN	ROOM
BUSINESS AND PUBLIC SERVICES	B. Wilson	A-120
HUMANITIES AND COMMUNICATIONS	J. Dark	C-211
SOCIAL AND BEHAVIORAL SCIENCES	J. Saldivar	A-101
MATHEMATICS AND SCIENCES	R. Massa	M-101
APPLIED ARTS AND TECHNOLOGY	R. Carlson	T-308
OFF-CAMPUS PROGRAMS	B. Douglass	D-105

Section II. Rooms For Department Meetings and Departmental Retreats

Tuesday, 9/5, 2:00-3:00 PM
Thursday, 9/7, 8:00-9:30 PM
Friday, 9/8, 9:00-12:00 PM

SCHOOL	CHAIR	ROOM
BEHAVIORAL SCIENCES	Alice Cydell	L-110
BIOLOGY	Gary Wisehart	L-109
BLACK STUDIES	Doris Pichon	A-215
BUSINESS	Mary Shannon	A-103
CHICANO STUDIES	Miguel Menchaca	A-218
COSMETOLOGY	Betty Dawes	A-223
COUNSELING	Pat Nunn	A-219
CREATIVE ARTS	Doug Dallard	C-114
COMPUTER & INFORMATION SCIENCE	John Hammond	A-15
CONSUMER & FAMILY STUDIES	Berta Harris	T-307
ENGLISH	Barbara Leiseth	L-101
FOREIGN LANGUAGE	Jack Sullivan	A-217
GRAPHICS OCCUPATIONS	Peter Terpatsi	L-102
INDUSTRIAL TECHNOLOGY	Ray Quon	T-303
LEARNING RESOURCES	Sid Forman	L-127
MATHEMATICS	Amy Sun	M-102
NURSING EDUCATION	Cathy Peterson	T-327
OFFICE EDUCATION	Pauline Rossmaesler	A-110
PHYSICAL EDUCATION	Joe Duke	D-102
PHYSICAL SCIENCES	James Burton	A-101
SOCIAL SCIENCES	Ken Clark	A-214
SPECIAL EDUCATION	June Sauer	A-222
RADIO/TV COMMUNICATIONS	Kerry Teeple	C-103
TECHNOLOGIES	Jim Berkeley	T-304

City

FLEX89

WEDNESDAY/Sept6

8:00-8:30	REFRESHMENTS THEATRE FOYER
8:30- 10:00	**KEYNOTE ADDRESS** "EDUCATION IN THE 21ST CENTURY" DONALD CHEEK THEATRE
10:15- 11:45	**BREAKOUT SESSIONS** A: Improving Communication C211 B: Critical Thinking L112 C: Classroom Expressions M101
12:00-1:00	LUNCH
1:00-2:30	**BREAKOUT SESSIONS** A: Improving Communication C211 B: Critical Thinking L112 C: Classroom Expressions M101
2:45-4:15	**FACILITIES MASTER PLAN** A103
2:45-4:15	**LIBRARY ORIENTATION AND TOUR** L210
2:45-4:15	**HONORS "NUTS AND BOLTS"** M102
2:45-4:45	**STRESS REDUCTION** L108
6:30-8:00	**KEYNOTE ADDRESS** "EDUCATION IN THE 21ST CENTURY" DONALD CHEEK THEATRE
8:15-9:45	**ORIENTATION FOR NEW ADJUNCT FACULTY** L210

THURSDAY/Sept 7

8:00-9:30	**FISCAL FITNESS A103**
8:00-10:00	**STRESS REDUCTION AND CONTROL L108**
	WORD PERFECT FOR FACULTY A123
	ORGANIZE YOUR HARD DISK T214
9:00-10:30	**OSI FACULTY EVALUATION D105**
9:00-11:00	**FACULTY DIVERSITY L101**
9:00-12:00	**HYPERCARD M106**
10:00-12:00	**WRITING ACROSS CURRIC. D102**
	CULTURE, CONTR. ,CRITIQUE L 103
10:30-12:00	**OVERHEADS I L128**
	LUNCH
12:00-1:00	**CONNECTIONS FAC MEETING L 210**
1:00-2:30	**OVERHEADS II L128**
	DONT CALL US "SPECIAL" L101
	INSTRUCTIONAL SKILLS WORKSHOP L102
1:00-5:00	**CPR I: ADULT T327**
2:30-4:00	**DISABLED STUDENTS C101**
	ACADEMIC COMPUTING TOUR A15
	OSI FAC EVALUATION M102
	LIBRARY ORIENTATION L210
4:30-6:00	**WATER EXERCISE YWCA (10th & C)**
6:30-9:30	**DEPARTMENT MEETINGS:** EVENING INSTRUCTORS (See other side for room assignments)
	FACULTY MEETINGS: OFF CAMPUS INSTRUCTORS (See other side for room assignments)

FRIDAY/Sept 8

9:00-12:00	**DEPARTMENTAL RETREATS** (See other side for room assignments)
10:00-12:00	**ORGANIZE HARD DISK** T214 Classified Employees
	LUNCH (on the quad)
1:00-3:00	**TRANSFER ISSUES** Dr. Connie Anderson (State Chancellor's Office) D102
1:00-3:30	**VIDEO/EVALUATION** L112
1:00-4:00	**COMPUTERS IN CLASSROOM** A15A
1:00-5:00	**CPR II: COMMUNITY** T327

REQUIRED

SAN DIEGO CITY COLLEGE
FLEX 89 SCHEDULE
SEPTEMBER 6,7,8, 1989

FLEX 89

Meeting the challenge

FLEX SCHEDULE AND REGISTRATION FORM

WEDNESDAY MORNING, September 6		
FLEX CREDIT	**TIME**	**SESSION**
	8:00 AM	Fruit, Rolls and Coffee City College Theater Foyer
REQUIRED CONTRACT 1.5 Flex Credits	8:30 to 10:00 AM	Keynote Address: **Education in the 21st Century: Will It Succeed or Fail?** DR. DONALD CHEEK, Dean, School of Education Cal Poly San Luis Obispo

Dr. Cheek, author of Assertive Black, Puzzled White, is a psychologist and educator. He is currently Dean of the School of Education at Cal-Poly and is the Project Director for Teaching Diversity; he has written extensively on issues related to curriculum development and race relations. His address promises to be thought-provoking and challenging.

BREAKOUT SESSIONS: MEETING THE CHALLENGE CHOOSE ONE (1.5 FLEX CREDITS)		
A.	10:15 to 11:45 AM	**Improving Communication in the Instruction of Minority Students, Donald Cheek**
B.		**Critical Thinking: Working with High Risk Minority Students, Serafin Zasueta** Southwestern Community College
C.		**Classroom Expressions: Create Lasting Impressions** David O. Litchford Utah Valley Community College

These sessions will be repeated at 1:00 PM so that you may attend more than one session.

A. Improving Communication in the Instruction of Minority Students

Even the best teachers can be misunderstood. When people from a number of different cultures interact, the chances of misunderstanding increase greatly. Dr. Cheek's workshop will focus on ways of improving communication in the classroom setting and ensuring that minority students are able to participate fully in their courses.

BREAKOUT SESSIONS (CONTINUED)

B. Critical Thinking: Working with High Risk Minority Students

Dr. Serafin Zasueta, a professor at Southwestern College's San Ysidro Education Center, will present a workshop that was well-received at Southwestern College last year. Building on a working definition of critical thinking and an assessment of the participants' learning styles, Dr. Zasueta will present specific strategies for leading students to engage in critical thinking and problem-solving.

C. Classroom Expressions that Create Lasting Impressions

David O. Litchford, Professor of Business Management at Utah Valley Community College in Orem, Utah, believes that students need to use as many of the five senses as is possible in the classroom if they are to learn effectively. Bombarded as they are by media, students are becoming visual learners. Faculty need to develop and use excellent visual teaching tools to maintain a student's attention. Professor Litchford will demonstrate the award-winning strategies he uses to increase motivation and ensure student success.

WEDNESDAY AFTERNOON, September 6		
FLEX CREDIT	**TIME**	**SESSION**
		BREAKOUT SESSIONS: MEETING THE CHALLENGE CHOOSE ONE (1.5 FLEX CREDITS)
A.	1:00 to 2:30 PM	**Improving Communication in the Instruction of Minority Students**, Donald Cheek
B.		**Critical Thinking: Working with High Risk Minority Students**, Serafin Zasueta Southwestern Community College
C.		**Classroom Expressions that Create Lasting Impressions** David O. Litchford Utah Valley Community College
		These sessions are a repeat of the morning breakout sessions.
1.5 Flex Credits	2:45 to 4:15 PM	**Facilities Master Plan** Damon Schamu, Director, Facilities and Fred Jackson, Plant Operations
		Damon Schamu, Facilities Director, and Fred Jackson, Plant Supervision Officer, will present the Facilities Master Plan for City College. Come to find out what the College will look like in the 1990's.
1.5 Flex Credits	2:45 to 4:15 PM	Library Orientation and Tour Cecilia Cheung
		The library is moving into the 21st century! We have new staff, an expanded collection and some new equipment. Early registrants will be given information about special library resources in their areas and will be invited to make recommendations for purchase next year. The guided tour will allow you to learn as much about the public access catalog (LePac) and the periodicals indexing service (INFOTRAC) as your students know, and will reveal little known facts about your college library. (This session will be repeated on Thursday, at 2:30 PM.)

1.5 Flex Credits	2:45 to 4:15 PM	HONORS "NUTS AND BOLTS" WORKSHOP Harold Kane/Candace Waltz

How would you like to create and teach an exciting new course in your discipline" Think of it! A smaller group of talented, eager and interactive students ... a syllabus that stimulates and challenges you and them alike ... the freedom to experiment in the classroom ... curriculum money for developing your course. Attend the Honors Program Workshop for information about the program and for "nuts and bolts" assistance in developing a proposal.

2 Flex Credits	2:45 to 4:45 PM	Stress Reduction and Control Grace Greenburg

This seminar shows you how to use coping tools as you function in stressful situations. These tools include time management and the use of occupational fitness principles to withstand the physical and emotional demands placed upon the body when under stress. Participate in progressive relaxation and effortless exercises to regain your composure and energy levels.

This session will be repeated on Thursday at 8:00 am. (Limit 25)

WEDNESDAY EVENING, September 6

FLEX CREDIT	TIME	SESSION
1.5 Flex Credits	6:30 to 8:00 PM	Education in the 21st Century Dr. Donald Cheek

This session is a repeat of the Keynote Address and is highly recommended for all adjunct faculty.

1.5 Flex Credits	8:15 to 9:45 PM	Orientation for New Adjunct Faculty

Find out who's who, what's what, and which is where. This session will provide basic information about the college structure, deadlines and procedures.

THURSDAY MORNING, September 7		
FLEX CREDIT	**TIME**	**SESSION**
2 Flex Credits	8:00 to 10:00 AM	**Stress Reduction and Control** Grace Greenburg This session is a repeat of the Wednesday afternoon session (Limit 25).
2 Flex Credits	8:00 to 10:00 AM	**Word Perfect for Faculty** Madeline McDowell Learn the ease of using word processing for writing and for preparing your teaching materials (Limit 15).
2 Flex Credits	8:00 to 10:00 AM	**Learn to Organize Your Hard Disk** Eric Kralicek Eric Kralicek, a computer lab technician at City, has good and bad news for all of you with hard disk drives in your computers. The good news is that hard drives allow many programs to be accessible with minimal physical effort. The bad news is that they require greater care than a floppy drive would. This workshop is intended to make you (the user) more aware of how a hard drive functions (internally and externally) and how to get the most out of it. (Limit 20) This workshop will be repeated on Friday, September 8th, at 10:00 am for classified staff.

1.5 Flex Credits	8:00 to 9:30 AM	**Flex Your Way to Fiscal Fitness** Carol Dexheimer

Learn about ADA, FTE, WSCH and how they affect the college budget. Dex promised that leotards would not be required for this session, but she did not say anything about what mental contortions may be necessary to understand the intricacies of our fiscal processes.

2 Flex Credits	9:00 to 11:00 AM	**Capitalizing on Faculty Diversity: Where Do We Go From Here? ACHIEVE Faculty Meeting** Donald Cheek

The ACHIEVE faculty meeting is open to all college faculty. Dr. Cheek will address issues related to faculty-student mentoring, developing curriculum that incorporates non-western perspectives, and capitalizing on the diversity of our faculty, staff and student body. (Limit 25)

3 Flex Credits	9:00 to 12:00 PM	**Develop Computerized Presentations and Tutorials Using Hypercard** David Kater

Macintosh hypercard is a programming language for the non-programmer. David Kater believes Hypercard can be a marvelous tool for developing engaging classroom presentations and stand alone tutorials for use in the Learning Center. His workshops always receive rave reviews. Sign up early. (Limit 10)

1.5 Flex Credits	9:00 to 10:30 AM	**OSI - Faculty Evaluation** Barbara Douglass and John Markley

The new faculty evaluation procedure developed by OSI will be used for evaluating all faculty beginning in 1989-90. Barbara Douglass and John Markley are our resident experts on the new evaluation procedures. They've designed this workshop for faculty and administrators who will participate in the evaluation process this year. (P.S., Those of you who were not evaluated last year, get to participate in the new evaluation procedure this year.)

This session will be repeated Thursday afternoon at 2:30.

2 Flex Credits	10:00 to 12:00 PM	Writing Across the Curriculum Establishing a Program Bonnie Brinkman, Long Beach City College

Bonnie Brinkman, a professor in the English department at Long Beach City College, helped to establish their WAC program. She is an excellent resource for those faculty interested in establishing writing- and critical-thinking-across-the-curriculum programs at San Diego City College. The workshop will address specific procedures for designing and implementing a program and will offer specific strategies for designing excellent, non-threatening writing assignments.

2 Flex Credits	10:00 to 12:00 PM	Culture, Controversy and Critique: Capitalizing on Multi-Cultural Prospectives Bruce Keitel, SDSU and Vangie Meneses

Bruce Keitel is the Academic Services Coordinator in the Office of Educational Opportunity and Ethnic Affairs at SDSU. Vangie Meneses is a new faculty member at City. She will begin her assignment as Tutoring Center Coordinator in September. Both Bruce and Vangie have worked extensively with students from various ethnic and cultural backgrounds and have developed successful strategies for engaging students' interest in contemporary issues using newspaper editorials and similar material. This session will demonstrate techniques for fostering critical and evaluative thinking and building communication skills.

1.5 Flex Credits	10:30 to 12:00 PM	Overheads I Sid Forman

Overhead transparencies are one of the most effective tools that teachers can use in the classroom. Transparencies are easy to make, use, and update. Sid Forman and the Microcomputer Center staff will show you how to use the Macintosh computer to create transparencies that will not only look professional, but will augment your instructional program. In this session you will learn the fundamentals of the Macintosh. In session 2 you will learn to use the Macintosh to create graphics and transparencies. **NO COMPUTER OR TYPING SKILLS ARE NECESSARY!** (Limit 8)

1 Flex Credit	12:00 to 1:00 PM	CONNECTIONS Faculty Meeting George Schutte, Chair

THURSDAY AFTERNOON, September 7		
FLEX CREDIT	**TIME**	**SESSION**
1.5 Flex Credits	1:00 to 2:30 PM	**Overheads II** Sid Forman

Overhead transparencies are one of the most effective tools that teachers can use in the classroom. Transparencies are easy to make, use, and update. Sid Forman and the Microcomputer Center staff will show you how to use the Macintosh computer to create transparencies that will not only look professional, but will augment your instructional program. In this session you will learn to use the Macintosh to create graphics and transparencies. **NO COMPUTER OR TYPING SKILLS ARE NECESSARY!** (Limit 8)

1.5 Flex Credits	1:00 to 2:30 PM	**Don't Call Us "Special!" -- All About the ACHIEVE, CONNECTIONS, and Tutorial Programs** Doris Pichon, George Schutte, Jan Lombardi, and Vangie Meneses

City College is piloting three programs designed to improve access to the college programs and services for "new majority" students and, thus, for all students at City. The program coordinators will discuss the goals of the programs, what the faculty learned about City College students last year, and how the programs fit with the overall goals of the college.

1.5 Flex Credits	1:00 to 2:30 PM	**Instructional Skills Workshops: Faculty Working Together To Improve Their Skills** Peter Terpatsi and Brenda Gardner

The Instructional Skills Workshops were established in Canada where small groups of faculty worked together to improve their skills in the classroom. The workshops were imported to Santa Rosa Community College and have since spread throughout California.

The workshops are organized for small groups of faculty who work together to discover strengths and weakness in their instructional skills and how they can improve.

Peter Terpatsi and Brenda Gardner were trained as facilitators this summer and have prepared this informational session for faculty who may be interested in participating in a 24-hour Instructional Skills workshop in the fall or spring.

*2 or 4 Flex Credits	1:00 to 5:00 PM	**CPR I: ADULT** Grace Greenburg *4 Flex Credits Maximum for CPR I & II

Adult CPR Only

This four hour class deals with methods of administering CPR to someone who is 9 years old or older. Learn how to recognize the signals of a heart attack and save a life by administering cardiopulmonary resuscitation for an adult. Skills taught are rescue breathing, CPR, and the Heimlich maneuver for conscious and unconscious victims. Participants will earn a one-year American Red Cross Certification in CPR. Texts and certification fees will be provided. (Both CPR I and CPR II must both be taken for the Community CPR Certificate.)

1.5 Flex Credits	2:30 to 4:00 PM	**Addressing the Needs of Disabled Students** June Sauer

Learn how to use Disabled Student Services to make your job easier and to enable disabled students to be successful.

1.5 Flex Credits	2:30 to 4:00 PM	**Academic Computing Orientation and Tour** Jerry Lynch

The academic computing facilities on campus are expanding. Jerry Lynch will provide a guided tour of the computer facilities at City. The orientation will focus on the capability of the equipment and the software available for student and faculty use.

1.5 Flex Credits	2:30 to 4:00 PM	**OSI - Faculty Evaluation** Barbara Douglass and John Markley

This is a repeat of the Thursday morning session.

1.5 Flex Credits	2:30 to 4:00 PM	Library Orientation and Tour Cecilia Cheung
This is a repeat of the Wednesday afternoon session.		

1.5 Flex Credits	4:30 to 6:00 PM	Water Exercise Program Betty Hock, YWCA
Join Betty Hock and your colleagues at the YWCA pool to learn exercises that will relax you, shape you up, and cool you down.		

THURSDAY EVENING, September 7

FLEX CREDIT	TIME	SESSION
REQUIRED OFF-CAMPUS INSTRUCTORS 3 Flex Credits	6:30 to 9:30 PM	Faculty Meeting Off-Campus Instructors Barbara Douglass

REQUIRED EVENING INSTRUCTORS 3 Flex Credits	6:30 to 9:30 PM	Department Meetings: Evening Instructors City College and ECC

FRIDAY MORNING, September 8		
FLEX CREDIT	**TIME**	**SESSION**
REQUIRED CONTRACT FACULTY 3 Flex Credits	9:00 to 12:00 PM	**Departmental Retreats** Each department will meet to (a) review their operational plans for 1989-90, (b) discuss plans for 1990-91, and (c) address other issues of importance to the department.
2 Flex Credits	8:00 to 10:00 AM	**Learn to Organize Your Hard Disk** Eric Kralicek This session is for Classified Staff.
12:00 to 1:00 PM		**LUNCH ON THE QUAD** Brought to you by the P.E. Department All You Can Eat for $1.50

FRIDAY AFTERNOON, September 8		
FLEX CREDIT	**TIME**	**SESSION**
2 Flex Credits	1:00 to 3:00 PM	**Transfer Issues Statewide: Core Curriculum, Transfer Guarantees & the Definition of baccalaureate Level Courses** Dr. Connie Anderson, Dean, Transfer Education & Articulation State Chancellor's Office

Dr. Connie Anderson, the Dean of Transfer Education and Articulation in the CCC Chancellor's Office, has been an excellent resource for California Community Colleges in the development of the transfer core curriculum as well as in the development of strong articulation policies statewide. She has also worked closely with the academic senate in trying to work out a definition of baccalaureate level courses. Dr. Anderson will discuss the statewide transfer and articulation issues that she will be addressing in 1989-90, focusing in particular on the transfer core curriculum and transfer guarantees. Her insights will be particularly helpful as City College begins to address the implications of the transfer core for program development.

2.5 Flex Credits	1:00 to 3:30 PM	**Using Video to Objectively Evaluate Yourself and Your Peers** Dave Singer

A conceptual framework for assessment of teacher performance incorporating videotape -- self and colleague analysis, student evaluations, and cognitive profiles will be examined. Participants will practice interpreting evaluative data and will explore ways to strengthen their current methods of teacher assessment. Previous attendance in critical thinking workshops is not required although some understanding of an educational taxonomy will be helpful.

3 Flex Credits	1:00 to 4:00 PM	Using the Computer in the Classroom Dave Kater

The computer is an extremely versatile tool in the classroom. Dave Kater can help you to capitalize on its versatility. Dave will demonstrate a variety of ways the computer can be used to make your job easier. Find out about support programs which will help you keep track of grades, create tests, write your course syllabus/schedule, and develop handouts.

*2 or 4 Flex Credits	1:00 to 5:00 PM	CPR II Community CPR 4 Flex Credits Maximum for CPR I & II

CPR II
Community CPR: (4-8 hour sessions: CPR I & II)

Learn how to recognize the signals of a heart attack and save a life by administering cardiopulmonary resuscitation for an infant, child and adult. Skills taught are rescue breathing, CPR, and the Heimlich maneuver for conscious and unconscious victims. Participants will earn a one-year American Red Cross Certification in CPR. Texts and certification fees will be provided. Both CPR I and CPR II must be taken for the community CPR certificate.

Flex89 at a glance . . .

WED 9/6		THU 9/7		FRI 9/8	
8:00-8:30	Fruit, Rolls, Coffee	8:00-10:00	Stress Reduction (2) Word Perfect (2) Organize Hard Disk (2)	9:00 to 12:00 PM	Departmental Retreats (3) (REQUIRED CONTRACT)
8:30 to 10:00	Keynote Address (1.5) Education in the 21st Century Donald Cheek (REQUIRED CONTRACT)	8:00-9:30	Fiscal Fitness (1.5)		
		9:00-11:00	Faculty Diversity (2)		
		9:00-12:00	Hypercard (3)		
		9:00-10:30	OSI Faculty Evaluation 1.5		
10:15 to 11:45 AM	Breakout Sessions (1.5) A. Donald Cheek B. Serafin Zasueta C. David O. Litchford (REQUIRED CONTRACT)	10:00-12:00	Writing Across the Curriculum (2)	10:00 to 12:00 PM	Organize Hard Disk (Classified)
		10:00-12:00	Culture, Controversy, Critique (2)		
		10:30-12:00	Overheads I (1.5)		
	LUNCH		LUNCH		LUNCH ON THE QUAD Brought to you by the P.E. Department
			CONNECTIONS FACULTY MEETING		
1:00 to 2:30 PM	Breakout Sessions (1.5) A. Donald Cheek B. Serafin Zasueta C. David O. Litchford (RECOMMENDED)	1:00 to 2:30 PM	Overheads II (1.5) Don't Call Us "Special" (1.5) Instructional Skills Workshop (1.5)	1:00 to 3:00 PM	Transfer Issues (2)
2:45 to 4:15 PM	Facilities Master Plan (1.5) Library Tour (1.5) Honors "Nuts 'n Bolts" (1.5)	1:00 to 2:30 PM	CPR I: Adult (2-4)		
		2:30 to 4:00 PM	Disabled Students (1.5) Academic Computing Tour (1.5) OSI Faculty Evaluation (1.5) Library Orientation (1.5)	1:00 to 3:30 PM	Video/Evaluation (2.5)
2:45-4:45	Stress Reduction (2)	4:30-6:00	Water Exercise (1.5)	1:00 to 4:00 PM	Computers in Classroom (3)
6:30 to 8:00 PM	Keynote Address: (1.5) Education in the 21st Century	6:30 to 9:30 PM	Department Meetings: Evening Instructors (3) Faculty Meetings: Off-Campus Instructors (3) (REQUIRED FOR EVENING AND ADJUNCT)	1:00 to 5:00 PM	CPR II: Community (2-4)

FLEX 89 REGISTRATION FORM

	3 REQUIRED SESSIONS	Day	Time	FLEX CREDIT
1.	Keynote Address	Wed.	8:30-9:45am	1.5
2.	Breakout Session CIRCLE A,B,OR C	Wed.	10:00-11:30am A B C	1.5
3.	Department Meetings	Fri. (Contract) Thurs. (Adjunct) Thurs. (Off-Campus)	9:00am-12:00pm 6:30pm-9:30pm 6:30pm-9:30pm	3.0

ELECTIVE SESSIONS

- Please list the elective sessions you have chosen including the day, time, and credits.
- Make certain that there are no time conflicts in your schedule.
- If you select a second breakout session on Wednesday, list it here with your other selections.

Session Name	Day	Time	FLEX CREDIT
Breakout session: (circle one) A B C	WEDNESDAY	1-2:30PM	
If the sessions named above are filled, please enroll me in the following:			

REGISTRATION

To register, fill out the information below and either mail it or bring it to your dean.

Name _____

Address _____

City _____ ZIP _____ Phone _____

Department _____

How many FLEX hours are you required to attend?_____

How many FLEX hours have you selected? _____

Signature _____ Date _____

Place First Class stamp here

TO

Dean Kit Foster
San Diego City College
1313 12th Avenue
San Diego, CA 92101

Fasten here

Flex 89 ENROLLMENT CONFIRMATION

- This represents confirmation of your enrollment in the following **FLEX** activities.
- Please save this form until the end of **FLEX 89.** Then complete the form, sign it, and turn it in to your school dean.
- You may attend as many **FLEX** activities as you wish. List any additional activities you attend in the space below. Pick up signed verification forms for these additional activities you attend, and attach them to this sheet.

FACULTY	COURSE	TIME	ROOM	DATE	FLEX CRED
FORMAN S	IMPRCOMM	1015-1145	C-211	9/6/89	1.5
FORMAN S	CRIT THINK	1300-1430	L-112	9/6/89	1.5
FORMAN S	OHEAD I	1030-1200	L-127	9/7/89	1.0
FORMAN S	OHEAD II	1300-1430	L-127	9/7/89	1.5
					5.5

Additional Activities:

FLEX ATTENDANCE

I attended FLEX activities as shown above

TOTAL CLASSROOM HOURS _____

TOTAL NON-CLASSROOM HOURS _____

_____
(Signature)

Please sign and return this confirmation form to your school dean, Building "E," no later than 4:30 PM Friday, September 8, 1989.

FLEX ATTENDANCE VERIFICATION FORM

San Diego City College

FLEX week: Sept. 6-8, 1989

Presenter's Signature_____

Workshop_____

Day_____ Time_____

• I certify that I attended this presentation for a total of _____ FLEX hours.

• I understand that that I can be compensated for _____ FLEX hours. (See chart below)

TOTAL NUMBER OF HOURS ALLOWED FOR FLEX CREDIT:

3 hours teaching assignment per week – 2 hours FLEX CREDIT.
6 hours teaching assignment per week – 4 hours FLEX CREDIT.
9 hours teaching assignment per week – 6 hours FLEX CREDIT.
12 hours teaching assignment per week – 9 hours FLEX CREDIT.

NAME_____Dean _____.

Signature_____ Social Security No._____

To receive FLEX CREDIT pay, submit this FLEX ATTENDANCE VERIFICATION FORM to your SCHOOL DEAN in the E-BLDG. no later than 4:30pm, Friday, September 8, 1989.

COPIES:

Original	- Instructor - to be attached to Sept. timecard
Yellow	- School Dean
Pink	- Payroll input

San Diego City College

1313 Twelfth Avenue, San Diego, CA 92101 (619) 230-2400

September 22, 1989

MEMO TO: Flex 89 Participants
FROM: Curt McCarty, Research CM
SUB: Flex Evaluation Summary

We (Kathleen England did all the data entry) have finished compiling the summary statistics from the recent Flex 89 activities. The OVERALL category looks at the large clusters of people (Faculty, Adjunct etc.) and at Day and Evening. That is followed by the summary data from each Flex session. Totals do not necessarily reflect the number who participated - only those who completed and turned in an evaluation sheet. The averages are based on a 5-point scale and the report is organized by date, time and alphabet. Overall, you will note that the Flex program was well received and highly thought of.

The Comments sections are being summarized and will be distributed later. For the moment, with few exceptions, the remarks were positive. Lack of time, too many good sessions ("I wanted to attend them all"), crowded rooms, and not enough time to prepare for next week's opening of classes were among the majority.

You will note that one or two sessions and several of the department retreats did not make the report. For whatever reasons, those evaluations materials could not be found.

The raw data is stored in my office (L-125). Should anyone wish to look at the forms, please call (2535) or drop by and we'll get them for you.

Thank you all for your honest opinions and comments about Flex. We appreciate your willingness to complete the information so that next year will be even better.

FLEX DAY Session Evaluation

_____ (DATE) / _____ (TIME [am/pm]) [ ] Day Employee [ ] Evening [ ] Both

[ ] Contract Faculty [ ] Adjunct [ ] Classified [ ] Administrator

Presentor's Name _____

Presentation Title: _____

Please rate each item using this scale (low -1 2 3 4 5+ high NA=Does Not Apply)

[ ] Extent that your opinions were solicited to establish or refine this flex activity / program

[ ] Amount of time for a "reasonable" coverage of the topic

[ ] Size / Comfort / Convenience of the room

[ ] Degree of organization of the presentation

[ ] Availability of interaction during the session

[ ] Use / Appropriateness of Media / Materials / Techniques

[ ] Presenter's apparent knowledge of the subject matter

[ ] Prior to this session, how interested were you in the topic

[ ] Amount of useful information presented

[ ] OVERALL RATING OF THIS PRESENTATION

What did you enjoy MOST about this session?

_____

_____

What did you enjoy LEAST about this session?

_____

_____

COMMENTS OR SUGGESTIONS (About ANY aspect of the program)

_____

_____

_____

PLEASE LEAVE THIS FORM ON A BACK TABLE OR WITH THE COORDINATOR

The GRAND total of all groups across all sessions

Participant TOTALS = 782

Faculty	Adjunct	Classified	Management	Day	Evening
491	233	15	12	489	142

DAY		EVE	
Faculty	Adjunct	Faculty	Adjunct
388 (50%)	88 (11%)	48 (6%)	92 (12%)

OVERALL Averages

1	Extent of help to establish agenda	2.26
2	Enough time for thorough coverage	4.08
3	Degree presentation was organized	4.45
4	Availability of Interaction	4.35
5	Amount of Useful Information	4.42
6	Accuracy of brochure description	4.23
7	Presenter's knowledge of subject	4.79
8	Your interest in the material	4.52
9	How was the room	4.30
10	Appropriateness of media & materials	4.47
11	OVERALL Rating of this session	4.52

OVERALL Faculty

Participant TOTALS = 491

Faculty	Adjunct	Classified	Management	Day	Evening
491	12	4	0	388	48

OVERALL Averages

1	Extent of help to establish agenda	2.29
2	Enough time for thorough coverage	4.07
3	Degree presentation was organized	4.41
4	Availability of Interaction	4.33
5	Amount of Useful Information	4.38
6	Accuracy of brochure description	4.24
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	4.48
9	How was the room	4.26
10	Appropriateness of media & materials	4.45
11	OVERALL Rating of this session	4.47

OVERALL Managers

Participant TOTALS = 12

Faculty	Adjunct	Classified	Management	Day	Evening
0	0	0	12	6	1

OVERALL Averages

1	Extent of help to establish agenda	2.73
2	Enough time for thorough coverage	4.58
3	Degree presentation was organized	4.83
4	Availability of Interaction	4.08
5	Amount of Useful Information	4.75
6	Accuracy of brochure description	4.42
7	Presenter's knowledge of subject	4.92
8	Your interest in the material	5.00
9	How was the room	4.75
10	Appropriateness of media & materials	4.67
11	OVERALL Rating of this session	4.82

OVERALL Adjunct

Participant TOTALS = 233

Faculty	Adjunct	Classified	Management	Day	Evening
12	233	1	0	88	92

OVERALL Averages

1	Extent of help to establish agenda	2.18
2	Enough time for thorough coverage	4.07
3	Degree presentation was organized	4.51
4	Availability of Interaction	4.36
5	Amount of Useful Information	4.48
6	Accuracy of brochure description	4.21
7	Presenter's knowledge of subject	4.86
8	Your interest in the material	4.56
9	How was the room	4.39
10	Appropriateness of media & materials	4.52
11	OVERALL Rating of this session	4.59

OVERALL Day

Participant TOTALS = 489

Faculty	Adjunct	Classified	Management	Day	Evening
388	88	8	6	489	55

OVERALL Averages

1	Extent of help to establish agenda	2.27
2	Enough time for thorough coverage	4.03
3	Degree presentation was organized	4.40
4	Availability of Interaction	4.31
5	Amount of Useful Information	4.35
6	Accuracy of brochure description	4.22
7	Presenter's knowledge of subject	4.76
8	Your interest in the material	4.46
9	How was the room	4.25
10	Appropriateness of media & materials	4.44
11	OVERALL Rating of this session	4.48

OVERALL Classified

Participant TOTALS = 15

Faculty	Adjunct	Classified	Management	Day	Evening
4	1	15	0	8	0

OVERALL Averages

1	Extent of help to establish agenda	2.09
2	Enough time for thorough coverage	3.86
3	Degree presentation was organized	4.60
4	Availability of Interaction	4.57
5	Amount of Useful Information	4.47
6	Accuracy of brochure description	3.91
7	Presenter's knowledge of subject	4.93
8	Your interest in the material	4.73
9	How was the room	3.87
10	Appropriateness of media & materials	4.46
11	OVERALL Rating of this session	4.57

OVERALL Evening

Participant TOTALS = 142

Faculty	Adjunct	Classified	Management	Day	Evening
48	92	0	1	55	142

OVERALL Averages

1	Extent of help to establish agenda	2.13
2	Enough time for thorough coverage	3.93
3	Degree presentation was organized	4.39
4	Availability of Interaction	4.18
5	Amount of Useful Information	4.25
6	Accuracy of brochure description	3.99
7	Presenter's knowledge of subject	4.71
8	Your interest in the material	4.46
9	How was the room	4.26
10	Appropriateness of media & materials	4.33
11	OVERALL Rating of this session	4.44

9/6 (8:30 - 10:00) Keynote Address - Dr. Cheek

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
45	25	1	4	49	15

OVERALL Averages

1	Extent of help to establish agenda	1.99
2	Enough time for thorough coverage	3.28
3	Degree presentation was organized	4.34
4	Availability of Interaction	3.61
5	Amount of Useful Information	4.29
6	Accuracy of brochure description	3.98
7	Presenter's knowledge of subject	4.83
8	Your interest in the material	4.65
9	How was the room	4.74
10	Appropriateness of media & materials	4.56
11	OVERALL Rating of this session	4.45

9/6 (10:15 - 11:45) Classroom Expressions - David O Litchford

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
34	9	1	0	31	8

OVERALL Averages

1	Extent of help to establish agenda	3.00
2	Enough time for thorough coverage	4.68
3	Degree presentation was organized	4.88
4	Availability of Interaction	4.63
5	Amount of Useful Information	4.59
6	Accuracy of brochure description	4.14
7	Presenter's knowledge of subject	4.90
8	Your interest in the material	4.76
9	How was the room	4.83
10	Appropriateness of media & materials	4.88
11	OVERALL Rating of this session	4.80

9/6 (10:15 - 11:45) Improving Communication - Dr. Cheek

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
28	14	2	0	34	1

OVERALL Averages

1	Extent of help to establish agenda	2.03
2	Enough time for thorough coverage	3.61
3	Degree presentation was organized	4.31
4	Availability of Interaction	4.64
5	Amount of Useful Information	4.52
6	Accuracy of brochure description	4.00
7	Presenter's knowledge of subject	4.93
8	Your interest in the material	4.91
9	How was the room	4.57
10	Appropriateness of media & materials	4.56
11	OVERALL Rating of this session	4.78

9/6 (1:00 - 2:30) Critical Thinking - Serafin Zasueta

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
25	9	0	0	23	8

OVERALL Averages

1	Extent of help to establish agenda	2.23
2	Enough time for thorough coverage	3.71
3	Degree presentation was organized	4.44
4	Availability of Interaction	4.29
5	Amount of Useful Information	4.32
6	Accuracy of brochure description	4.03
7	Presenter's knowledge of subject	4.53
8	Your interest in the material	4.35
9	How was the room	4.18
10	Appropriateness of media & materials	4.53
11	OVERALL Rating of this session	4.32

9/6 (10:15 - 11:45) Critical Thinking - Serafin Zasueta

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
13	11	0	1	15	6

OVERALL Averages

1	Extent of help to establish agenda	1.91
2	Enough time for thorough coverage	3.79
3	Degree presentation was organized	4.64
4	Availability of Interaction	4.32
5	Amount of Useful Information	4.38
6	Accuracy of brochure description	4.17
7	Presenter's knowledge of subject	4.88
8	Your interest in the material	4.38
9	How was the room	4.25
10	Appropriateness of media & materials	4.72
11	OVERALL Rating of this session	4.73

9/6 (1:00 - 2:30) Classroom Expressions - David O Litchford

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
21	9	0	0	20	5

OVERALL Averages

1	Extent of help to establish agenda	1.86
2	Enough time for thorough coverage	4.53
3	Degree presentation was organized	4.74
4	Availability of Interaction	4.24
5	Amount of Useful Information	4.26
6	Accuracy of brochure description	4.18
7	Presenter's knowledge of subject	4.71
8	Your interest in the material	4.26
9	How was the room	4.68
10	Appropriateness of media & materials	4.73
11	OVERALL Rating of this session	4.55

9/6 (1:00 - 2:30) Improving Communication - Dr. Cheek

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
8	2	1	0	7	2

OVERALL Averages

1	Extent of help to establish agenda	2.67
2	Enough time for thorough coverage	4.00
3	Degree presentation was organized	4.09
4	Availability of Interaction	4.20
5	Amount of Useful Information	4.18
6	Accuracy of brochure description	3.78
7	Presenter's knowledge of subject	4.55
8	Your interest in the material	4.36
9	How was the room	3.45
10	Appropriateness of media & materials	4.29
11	OVERALL Rating of this session	4.22

9/6 (2:45 - 4:15) Stress Reduction - Greenburg

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
11	8	0	0	11	5

OVERALL Averages

1	Extent of help to establish agenda	2.47
2	Enough time for thorough coverage	4.59
3	Degree presentation was organized	4.78
4	Availability of Interaction	4.78
5	Amount of Useful Information	4.65
6	Accuracy of brochure description	4.71
7	Presenter's knowledge of subject	4.83
8	Your interest in the material	4.67
9	How was the room	4.22
10	Appropriateness of media & materials	4.27
11	OVERALL Rating of this session	4.93

9/6 (2:45 - 4:15) Facilities Master Plan - Damon Schamu

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
18	3	0	1	18	1

OVERALL Averages

1	Extent of help to establish agenda	2.10
2	Enough time for thorough coverage	3.76
3	Degree presentation was organized	3.18
4	Availability of Interaction	3.82
5	Amount of Useful Information	3.41
6	Accuracy of brochure description	3.44
7	Presenter's knowledge of subject	3.95
8	Your interest in the material	3.90
9	How was the room	3.77
10	Appropriateness of media & materials	3.50
11	OVERALL Rating of this session	3.62

9/6 (6:30pm - 8:00) Evening Keynote - Dr. Cheek

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
35	6	1	0	31	1

OVERALL Averages

1	Extent of help to establish agenda	1.73
2	Enough time for thorough coverage	3.26
3	Degree presentation was organized	4.09
4	Availability of Interaction	3.23
5	Amount of Useful Information	3.98
6	Accuracy of brochure description	3.72
7	Presenter's knowledge of subject	4.86
8	Your interest in the material	4.40
9	How was the room	4.58
10	Appropriateness of media & materials	4.21
11	OVERALL Rating of this session	4.29

4A

9/6 (2:45 - 4:15) Library Orientation - Cecilia Cheung

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
8	5	0	0	10	3

OVERALL Averages

1	Extent of help to establish agenda	2.78
2	Enough time for thorough coverage	4.36
3	Degree presentation was organized	4.00
4	Availability of Interaction	4.42
5	Amount of Useful Information	4.08
6	Accuracy of brochure description	4.30
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	3.83
9	How was the room	4.08
10	Appropriateness of media & materials	4.10
11	OVERALL Rating of this session	4.22

9/6 (2:45 - 4:15) Honors "Nuts & Bolts"

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
3	3	0	0	4	2

OVERALL Averages

1	Extent of help to establish agenda	1.75
2	Enough time for thorough coverage	4.63
3	Degree presentation was organized	4.63
4	AVAilability of Interaction	4.50
5	AMount of Useful Information	4.38
6	Accuracy of brochure description	4.63
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	4.75
9	How was the room	4.50
10	Appropriateness of media & materials	4.71
11	OVERALL Rating of this session	4.29

9/6 (6:15pm - 9:45) Orientation for Adjunct Faculty

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
2	21	0	0	5	13

OVERALL Averages

1	Extent of help to establish agenda	1.91
2	Enough time for thorough coverage	4.29
3	Degree presentation was organized	4.16
4	Availability of Interaction	4.40
5	Amount of Useful Information	4.36
6	Accuracy of brochure description	4.00
7	Presenter's knowledge of subject	4.58
8	Your interest in the material	4.12
9	How was the room	3.96
10	Appropriateness of media & materials	3.64
11	OVERALL Rating of this session	4.09

9/7 (8:00 - 9:30) Fiscal Fitness - Dexheimer

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
12	1	2	0	10	2

OVERALL Averages

1	Extent of help to establish agenda	1.64
2	Enough time for thorough coverage	4.07
3	Degree presentation was organized	4.86
4	Availability of Interaction	4.57
5	Amount of Useful Information	4.71
6	Accuracy of brochure description	4.79
7	Presenter's knowledge of subject	4.93
8	Your interest in the material	4.57
9	How was the room	4.29
10	Appropriateness of media & materials	4.69
11	OVERALL Rating of this session	4.71

9/7 (8:00 - 10:00) Organize Your Hard Disk - Kralicek

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
6	6	0	0	5	3

OVERALL Averages

1	Extent of help to establish agenda	1.42
2	Enough time for thorough coverage	3.58
3	Degree presentation was organized	4.33
4	Availability of Interaction	4.58
5	Amount of Useful Information	4.33
6	Accuracy of brochure description	4.58
7	Presenter's knowledge of subject	4.83
8	Your interest in the material	4.67
9	How was the room	4.25
10	Appropriateness of media & materials	4.67
11	OVERALL Rating of this session	4.60

9/7 (9:00 - 11:00) Faculty Diversity - Dr. Cheek

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
8	3	0	0	6	1

OVERALL Averages

1	Extent of help to establish agenda	3.67
2	Enough time for thorough coverage	4.73
3	Degree presentation was organized	4.91
4	Availability of Interaction	4.91
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	4.20
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	5.00
9	How was the room	4.55
10	Appropriateness of media & materials	4.63
11	OVERALL Rating of this session	4.90

9/7 (9:00 - 12:00) Hypercard - Kater

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
5	3	0	0	7	1

OVERALL Averages

1	Extent of help to establish agenda	4.14
2	Enough time for thorough coverage	4.63
3	Degree presentation was organized	4.63
4	Availability of Interaction	4.88
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	4.75
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	5.00
9	How was the room	3.63
10	Appropriateness of media & materials	4.88
11	OVERALL Rating of this session	5.00

5A

9/7 (9:00am - 10:30) OSI: Faculty Evaluation

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
17	2	0	2	17	1

OVERALL Averages

1	Extent of help to establish agenda	2.05
2	Enough time for thorough coverage	3.59
3	Degree presentation was organized	4.43
4	Availability of Interaction	3.91
5	Amount of Useful Information	4.59
6	Accuracy of brochure description	4.09
7	Presenter's knowledge of subject	4.78
8	Your interest in the material	4.61
9	How was the room	4.57
10	Appropriateness of media & materials	4.50
11	OVERALL Rating of this session	4.30

9/7 (10:00 - 12:00) Writing Across Curriculum - Brinkman

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
14	7	0	1	12	6

OVERALL Averages

1	Extent of help to establish agenda	1.84
2	Enough time for thorough coverage	4.50
3	Degree presentation was organized	4.32
4	Availability of Interaction	4.68
5	Amount of Useful Information	4.23
6	Accuracy of brochure description	4.11
7	Presenter's knowledge of subject	4.73
8	Your interest in the material	4.36
9	How was the room	3.23
10	Appropriateness of media & materials	3.77
11	OVERALL Rating of this session	4.25

9/7 (10:00 - 12:00) Multi-Cultural Perspectives - Keitel

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
7	4	1	0	8	2

OVERALL Averages

1	Extent of help to establish agenda	2.25
2	Enough time for thorough coverage	4.13
3	Degree presentation was organized	4.75
4	Availability of Interaction	5.00
5	Amount of Useful Information	4.50
6	Accuracy of brochure description	4.29
7	Presenter's knowledge of subject	4.88
8	Your interest in the material	4.63
9	How was the room	4.38
10	Appropriateness of media & materials	4.60
11	OVERALL Rating of this session	4.71

9/7 (1:00 - 2:30) Overheads II - Sid Forman

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
4	2	0	0	4	2

OVERALL Averages

1	Extent of help to establish agenda	4.17
2	Enough time for thorough coverage	3.86
3	Degree presentation was organized	4.71
4	Availability of Interaction	4.57
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	5.00
7	Presenter's knowledge of subject	4.86
8	Your interest in the material	5.00
9	How was the room	5.00
10	Appropriateness of media & materials	5.00
11	OVERALL Rating of this session	4.83

9/7 (10:30 - 12:00) Overheads I - Sid Forman

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
7	2	0	0	6	5

OVERALL Averages

1	Extent of help to establish agenda	3.40
2	Enough time for thorough coverage	4.22
3	Degree presentation was organized	5.00
4	Availability of Interaction	4.89
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	4.56
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	5.00
9	How was the room	5.00
10	Appropriateness of media & materials	5.00
11	OVERALL Rating of this session	5.00

9/7 (1:00 - 2:30) Don't Call us "Special"

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
10	2	0	0	11	2

OVERALL Averages

1	Extent of help to establish agenda	2.08
2	Enough time for thorough coverage	4.35
3	Degree presentation was organized	4.06
4	Availability of Interaction	4.29
5	Amount of Useful Information	4.18
6	Accuracy of brochure description	4.00
7	Presenter's knowledge of subject	4.41
8	Your interest in the material	4.25
9	How was the room	4.41
10	Appropriateness of media & materials	4.00
11	OVERALL Rating of this session	4.07

6A

9/7 (12:00 - 1:00) Connections FAC Meeting

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
8	0	0	0	8	0

OVERALL Averages

1	Extent of help to establish agenda	2.83
2	Enough time for thorough coverage	4.17
3	Degree presentation was organized	4.20
4	Availability of Interaction	4.67
5	Amount of Useful Information	4.33
6	Accuracy of brochure description	3.60
7	Presenter's knowledge of subject	4.83
8	Your interest in the material	3.60
9	How was the room	4.50
10	Appropriateness of media & materials	4.25
11	OVERALL Rating of this session	4.33

9/7 (1:00 - 2:30) Instructional Skills - Terpatsi & Gardner

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
15	3	0	0	13	3

OVERALL Averages

1	Extent of help to establish agenda	1.79
2	Enough time for thorough coverage	4.69
3	Degree presentation was organized	4.59
4	Availability of Interaction	4.50
5	Amount of Useful Information	4.50
6	Accuracy of brochure description	4.47
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	4.59
9	How was the room	3.24
10	Appropriateness of media & materials	4.82
11	OVERALL Rating of this session	4.56

9/7 (1:00 - 5:00) CPR I: Adult - Greenburg

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
1	7	0	0	4	4

OVERALL Averages

1	Extent of help to establish agenda	1.57
2	Enough time for thorough coverage	3.63
3	Degree presentation was organized	4.50
4	Availability of Interaction	4.88
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	4.50
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	4.38
9	How was the room	4.63
10	Appropriateness of media & materials	4.75
11	OVERALL Rating of this session	4.88

9/7 (2:30 - 4:00) Library Orientation - Cheung

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
0	3	0	0	1	2

OVERALL Averages

1	Extent of help to establish agenda	1.00
2	Enough time for thorough coverage	4.75
3	Degree presentation was organized	4.25
4	Availability of Interaction	4.50
5	Amount of Useful Information	4.00
6	Accuracy of brochure description	4.00
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	3.75
9	How was the room	4.75
10	Appropriateness of media & materials	3.75
11	OVERALL Rating of this session	4.67

9/7 (2:30 - 4:00) Disabled Students - Sauer

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
2	2	0	0	2	1

OVERALL Averages

1	Extent of help to establish agenda	2.25
2	Enough time for thorough coverage	4.80
3	Degree presentation was organized	4.80
4	Availability of Interaction	4.20
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	4.60
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	4.80
9	How was the room	5.00
10	Appropriateness of media & materials	4.80
11	OVERALL Rating of this session	4.67

9/7 (2:30pm - 4:00) OSI: Faculty Evaluation

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
17	3	1	0	14	2

OVERALL Averages

1	Extent of help to establish agenda	2.13
2	Enough time for thorough coverage	4.30
3	Degree presentation was organized	4.50
4	Availability of Interaction	4.70
5	Amount of Useful Information	4.70
6	Accuracy of brochure description	4.47
7	Presenter's knowledge of subject	4.74
8	Your interest in the material	4.55
9	How was the room	4.50
10	Appropriateness of media & materials	4.60
11	OVERALL Rating of this session	4.53

7A

9/7 (2:30 - 4:00) Academic Computing - Lynch

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
2	4	0	0	2	4

OVERALL Averages

1	Extent of help to establish agenda	1.00
2	Enough time for thorough coverage	4.00
3	Degree presentation was organized	4.40
4	Availability of Interaction	2.80
5	Amount of Useful Information	2.80
6	Accuracy of brochure description	2.80
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	3.60
9	How was the room	5.00
10	Appropriateness of media & materials	4.33
11	OVERALL Rating of this session	4.33

9/7 (4:30 - 6:00) Water Exercise - Betty Hock

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
7	3	0	0	7	0

OVERALL Averages

1	Extent of help to establish agenda	3.40
2	Enough time for thorough coverage	4.91
3	Degree presentation was organized	5.00
4	Availability of Interaction	5.00
5	Amount of Useful Information	4.91
6	Accuracy of brochure description	5.00
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	4.91
9	How was the room	5.00
10	Appropriateness of media & materials	5.00
11	OVERALL Rating of this session	5.00

9/8 (9:00am - 12:00) Organize Your Hard Disk - Eric Kralicek

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
6	5	0	0	5	2

OVERALL Averages

1	Extent of help to establish agenda	1.45
2	Enough time for thorough coverage	3.55
3	Degree presentation was organized	4.36
4	Availability of Interaction	4.55
5	Amount of Useful Information	4.36
6	Accuracy of brochure description	4.64
7	Presenter's knowledge of subject	4.82
8	Your interest in the material	4.64
9	How was the room	4.18
10	Appropriateness of media & materials	4.64
11	OVERALL Rating of this session	4.56

9/8 (1:00pm - 5:00) CPR II: Community - Greenburg

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
3	3	1	0	2	2

OVERALL Averages

1	Extent of help to establish agenda	3.60
2	Enough time for thorough coverage	5.00
3	Degree presentation was organized	5.00
4	Availability of Interaction	5.00
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	5.00
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	5.00
9	How was the room	5.00
10	Appropriateness of media & materials	5.00
11	OVERALL Rating of this session	5.00

9/8 (1:00pm - 3:00) Transfer Issues - Connie Anderson

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
27	6	1	1	28	2

OVERALL Averages

1	Extent of help to establish agenda	1.64
2	Enough time for thorough coverage	4.23
3	Degree presentation was organized	4.46
4	Availability of Interaction	4.11
5	Amount of Useful Information	4.54
6	Accuracy of brochure description	4.39
7	Presenter's knowledge of subject	4.91
8	Your interest in the material	4.40
9	How was the room	2.83
10	Appropriateness of media & materials	3.94
11	OVERALL Rating of this session	4.39

9/8 (1:00pm - 4:00) Computers in Classroom - Dave Kater

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
6	7	0	1	8	4

OVERALL Averages

1	Extent of help to establish agenda	1.38
2	Enough time for thorough coverage	4.57
3	Degree presentation was organized	4.21
4	Availability of Interaction	4.36
5	Amount of Useful Information	4.43
6	Accuracy of brochure description	3.79
7	Presenter's knowledge of subject	4.79
8	Your interest in the material	4.29
9	How was the room	4.57
10	Appropriateness of media & materials	4.79
11	OVERALL Rating of this session	4.46

8A

9/8 (1:00pm - 3:30) Video Evaluation - Dave Singer

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
6	5	0	0	6	3

OVERALL Averages

1	Extent of help to establish agenda	2.29
2	Enough time for thorough coverage	4.60
3	Degree presentation was organized	4.82
4	Availability of Interaction	4.82
5	Amount of Useful Information	4.82
6	Accuracy of brochure description	4.75
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	4.55
9	How was the room	4.73
10	Appropriateness of media & materials	4.91
11	OVERALL Rating of this Session	4.80

9/8 (9:00am - 12:00) Departmental Retreats - Behavioral Sci

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
4	9	0	0	4	8

OVERALL Averages

1	Extent of help to establish agenda	2.92
2	Enough time for thorough coverage	4.46
3	Degree presentation was organized	4.54
4	Availability of Interaction	4.85
5	Amount of Useful Information	4.38
6	Accuracy of brochure description	4.33
7	Presenter's knowledge of subject	4.91
8	Your interest in the material	4.77
9	How was the room	4.62
10	Appropriateness of media & materials	4.67
11	OVERALL Rating of this session	4.58

9/8 (9:00am - 12:00) Departmental Retreats - Graphic Occupation.

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
5	3	0	0	5	1

OVERALL Averages

1	Extent of help to establish agenda	1.83
2	Enough time for thorough coverage	3.83
3	Degree presentation was organized	4.00
4	Availability of Interaction	4.83
5	Amount of Useful Information	3.67
6	Accuracy of brochure description	2.40
7	Presenter's knowledge of subject	4.60
8	Your interest in the material	3.17
9	How was the room	4.17
10	Appropriateness of media & materials	4.50
11	OVERALL Rating of this session	4.00

9/8 (9:00am - 12:00) Departmental Retreats - Business

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
3	0	0	0	2	0

OVERALL Averages

1	Extent of help to establish agenda	4.33
2	Enough time for thorough coverage	5.00
3	Degree presentation was organized	5.00
4	Availability of Interaction	5.00
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	5.00
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	5.00
9	How was the room	3.67
10	Appropriateness of media & materials	5.00
11	OVERALL Rating of this session	5.00

9/8 (9:00am - 12:00) Dept Retreats - Industrial Technology

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
7	3	0	0	3	7

OVERALL Averages

1	Extent of help to establish agenda	3.18
2	Enough time for thorough coverage	4.69
3	Degree presentation was organized	4.77
4	Availability of Interaction	4.92
5	Amount of Useful Information	4.85
6	Accuracy of brochure description	8.08
7	Presenter's knowledge of subject	4.85
8	Your interest in the material	4.85
9	How was the room	4.62
10	Appropriateness of media & materials	4.62
11	OVERALL Rating of this session	4.73

9A

9/8 (9:00am - 12:00) Departmental Retreats - English

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
8	3	0	0	5	1

OVERALL Averages

1	Extent of help to establish agenda	2.91
2	Enough time for thorough coverage	4.58
3	Degree presentation was organized	4.92
4	Availability of Interaction	4.58
5	Amount of Useful Information	4.67
6	Accuracy of brochure description	3.89
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	4.73
9	How was the room	4.17
10	Appropriateness of media & materials	4.64
11	OVERALL Rating of this session	4.91

9/8 (9:00am - 12:00) Dept Retreats - Nursing

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
5	0	0	0	5	0

OVERALL Averages

1	Extent of help to establish agenda	4.60
2	Enough time for thorough coverage	4.00
3	Degree presentation was organized	4.60
4	Availability of Interaction	5.00
5	Amount of Useful Information	4.80
6	Accuracy of brochure description	4.60
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	5.00
9	How was the room	4.20
10	Appropriateness of media & materials	4.50
11	OVERALL Rating of this session	4.80

9/8 (9:00am - 12:00) Dept Retreats - Physical Education

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
7	3	0	0	7	1

OVERALL Averages

1	Extent of help to establish agenda	3.11
2	Enough time for thorough coverage	4.82
3	Degree presentation was organized	4.90
4	Availability of Interaction	4.67
5	Amount of Useful Information	4.80
6	Accuracy of brochure description	4.75
7	Presenter's knowledge of subject	4.70
8	Your interest in the material	4.91
9	How was the room	4.64
10	Appropriateness of media & materials	4.50
11	OVERALL Rating of this session	4.67

9/8 (9:00am - 12:00) Dept Retreats - Physical Sciences 10

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
5	0	0	0	5	0

OVERALL Averages

1	Extent of help to establish agenda	4.25
2	Enough time for thorough coverage	4.80
3	Degree presentation was organized	4.40
4	Availability of Interaction	4.80
5	Amount of Useful Information	4.80
6	Accuracy of brochure description	4.00
7	Presenter's knowledge of subject	4.60
8	Your interest in the material	4.40
9	How was the room	4.40
10	Appropriateness of media & materials	4.20
11	OVERALL Rating of this session	4.60

9/8 (9:00am - 12:00) Dept Retreats - Social Sciences

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
4	1	0	0	4	1

OVERALL Averages

1	Extent of help to establish agenda	2.80
2	Enough time for thorough coverage	2.60
3	Degree presentation was organized	3.40
4	Availability of Interaction	3.80
5	Amount of Useful Information	3.80
6	Accuracy of brochure description	3.50
7	Presenter's knowledge of subject	4.50
8	Your interest in the material	3.60
9	How was the room	3.80
10	Appropriateness of media & materials	4.00
11	OVERALL Rating of this session	4.50

9/8 (9:00am - 12:00) Dept Retreats - Special Ed

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
3	2	2	0	5	0

OVERALL Averages

1	Extent of help to establish agenda	2.17
2	Enough time for thorough coverage	4.50
3	Degree presentation was organized	4.71
4	Availability of Interaction	5.00
5	Amount of Useful Information	4.57
6	Accuracy of brochure description	3.43
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	5.00
9	How was the room	1.57
10	Appropriateness of media & materials	4.83
11	OVERALL Rating of this session	4.83

10A

9/8 (9:00am - 12:00) Dept Retreats - Radio-TV

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
2	0	1	1	1	0

OVERALL Averages

1	Extent of help to establish agenda	2.75
2	Enough time for thorough coverage	4.25
3	Degree presentation was organized	4.25
4	Availability of Interaction	5.00
5	Amount of Useful Information	5.00
6	Accuracy of brochure description	3.75
7	Presenter's knowledge of subject	5.00
8	Your interest in the material	5.00
9	How was the room	5.00
10	Appropriateness of media & materials	5.00
11	OVERALL Rating of this session	4.75

9/8 (9:00am - 12:00) Dept Retreats - Technologies

Participant TOTALS

Faculty	Adjunct	Classified	Management	Day	Evening
2	2	0	0	3	1

OVERALL Averages

1	Extent of help to establish agenda	2.00
2	Enough time for thorough coverage	4.25
3	Degree presentation was organized	4.50
4	Availability of Interaction	4.50
5	Amount of Useful Information	4.75
6	Accuracy of brochure description	4.25
7	Presenter's knowledge of subject	4.75
8	Your interest in the material	4.75
9	How was the room	4.25
10	Appropriateness of media & materials	4.25
11	OVERALL Rating of this session	4.75

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